



Weddings



I love you xx





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About Us

The Retreat is a unique wedding venue backing directly onto the largest living sand dunes in the Southern Hemisphere.

Offering a truly private and exclusive venue for you and all your guests to enjoy an intimate wedding and reception. The Retreat will endeavor to meet all your needs and will be able to put you in contact with local suppliers and caterers.

The Retreat is located in Anna Bay with the local shops just a 3 minute drive. We are central to all the local activities and attractions that Port Stephens has to offer, but with the secluded and peaceful nature of the bush.

The Retreat accommodation is all self contained offering private kitchens, bathrooms, lounge and dining space. All our beds are made up with fresh linen and towels are provided for all guests.

When booking The Retreat for your wedding venue you are reserving all of the following accommodation houses:

LODGE:	sleeps up to 15 guests
THE RANCH:	sleeps up to 8 guests
2 x DUPLEXES:	each sleeps up to 12-15 guests
4 x CABINS:	each sleeps up to 2-5 guests
3 x BUNGALOWS:	each sleeps up to 4-6 guests

The Duplexes are joined by a main wall. There are internal doors interconnecting the 2 Duplexes and these can be unlocked upon request required when both Duplexes have been reserved. This allows for easy internal access.

Check in: 2pm

Check out: 10am

Weddings

The Retreat is a unique venue for your wedding and we can create the wedding and reception that you have always dreamt of.

CEREMONY You can choose from a rustic bush back drop, or out on the spectacular dunes for your ceremony. There are also many local beaches and parks to choose from.

RECEPTION Your wedding day is one that will never be forgotten so why not make this even more memorable by creating a real festival feel with all your guests staying onsite. No need to worry about cars or moving guests to other locations everything is done at the one location. Our Multi purpose function room can be setup into an indoor reception area or enjoy an all outdoor wedding and reception around our grounds.

The Retreat has all the contacts for local suppliers, services, entertainment and with the assistance of stylists you can create the wedding of your dreams. We are here to assist with keeping your planning simple and stress free.

CATERING We have the services of a brilliant catering team that works regularly at our property and they can create a delicious menu specifically for you. Alternatively you are welcome to bring in the caterer of your choice.









Facilities

On site facilities include:

- Covered BBQ areas
- Salt water swimming pool
- Kids play grounds
- Tours booking office
- Wildlife day and night
- Bus, boat and trailer parking
- Private and peaceful nature setting
- Games room / multipurpose function space
- Volley ball net and open areas for ball games

Attractions / Things To Do

Local attractions available are:

- Dolphin & Whale watch cruises
- Dinner cruises
- Swim with the Dolphins in the wild
- 4WD sand dune & sandboarding tours
- 3 Major Golf courses
- Quad bike tours of the dunes
- Horse riding - Bush, Lagoon or Beach rides
- Camel rides on the beach
- Bush walking through the Tomaree National Park
- Toboggan Hill Park
- Irukandji Shark & Ray centre
- Parasailing
- Stand up Paddle Boarding hire & Kayak tours
- Local Brewery & Wineries
- Snokelling & Scuba diving
- Surf Lessons
- Oakvale Farm



Accommodation

When looking at The Retreat as a Wedding Venue the whole park is booked for the duration of your stay. This gives you exclusive use of the venue for total privacy.

All of our accommodation is self contained so guests can be self sufficient throughout their stay.

We have a simple rooming list for each building to assist with how best to accommodate your guests and if you wish for your guests to contribute for their accommodation we have an easy payment template plan.

The group accommodation buildings can be split into the individual rooms allowing for couples privacy if required. All bed linen and towels are provided.

Our packages are all based on 70 guests and allow access to all the accommodation buildings throughout the property. There are costs for additional guests with a maximum of 91 guests.





BEDROOM CONFIGURATIONS

CABIN 2	BDR 1 1 QUEEN	OPEN PLAN 1 DOUBLE + 1 SINGLE (TRI-BUNK)	5
CABIN 4	BDR 1 1 QUEEN	OPEN PLAN 1 DOUBLE + 1 SINGLE (TRI-BUNK)	5
CABIN 5	BDR 1 1 QUEEN	OPEN PLAN 1 DOUBLE + 1 SINGLE (TRI-BUNK)	5
CABIN 7	BDR 1 1 QUEEN	OPEN PLAN 1 DOUBLE + 1 SINGLE (TRI-BUNK)	5
BUNGALOW 1	BDR 1 1 QUEEN	BDR 2 4 SINGLE BEDS (BUNKS)	6
BUNGALOW 3	BDR 1 1 QUEEN	BDR 2 4 SINGLE BEDS (BUNKS)	6
BUNGALOW 6	BDR 1 1 QUEEN	BDR 2 4 SINGLE BEDS (BUNKS)	6
THE RANCH	BDR 1 1 KING BED*		2
	BDR 2 1 KING BED* + 2 SINGLES		4
	BDR 3 1 KING BED*		2
			8 GUESTS
DUPLEX 10	BDR 1 1 TRIBUNK + 2 SINGLES		5
	BDR 2 1 TRIBUNK + 2 SINGLES		5
	BDR 3 1 TRIBUNK + 2 SINGLES		5
			12-15 GUESTS
DUPLEX 11	BDR 1 1 TRIBUNK + 2 SINGLES		5
	BDR 2 1 TRIBUNK + 2 SINGLES		5
	BDR 3 1 TRIBUNK + 2 SINGLES		5
			12-15 GUESTS
THE LODGE	BDR 1 1 KING BED*		2
	BDR 2 1 KING BED*		2
	BDR 3 1 KING BED* + 1 SINGLE BED		3
	BDR 4 3 SINGLE BEDS		3
	BDR 5 2 SINGLE BEDS		2
	BDR 6 1 KING BED* + 1 SINGLE BED		3
			15 GUESTS

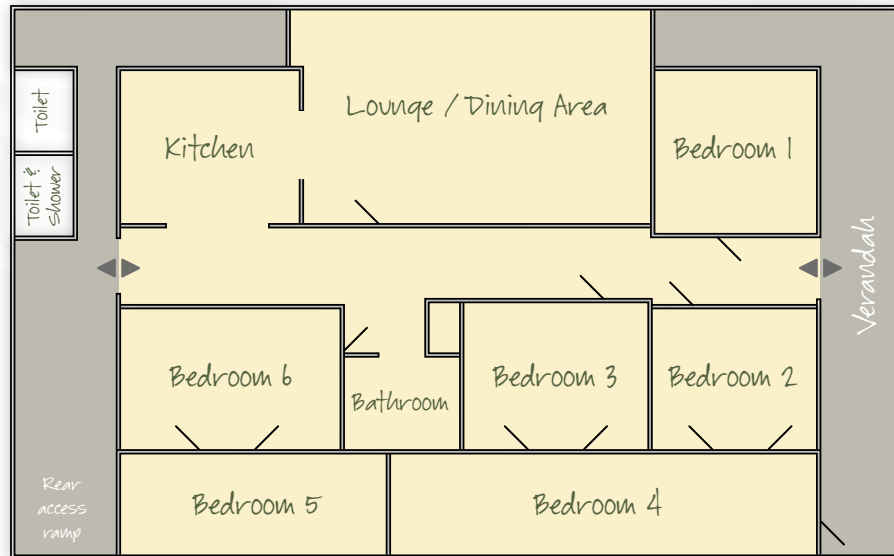
TOTAL CAPACITY 67-91 GUESTS

*CAN SPLIT INTO 2 SINGLES UPON REQUEST

The Lodge

- Sleeps 15 Guests
- Fully Self Contained
- 6 Bedrooms
- Huge Kitchen
- 3 x Bathrooms
- Beds are Ready Made
- Great Verandah
- Outdoor Settings
- Ceiling and wall fans
- Large Flat Screen TV and DVD Player
- Share Laundry area
- Large Car Parking Area
- Bus & Boat Parking Areas
- Bush and Pool View
- Close to BBQ and Camp Fire Area

THE LODGE LAYOUT



Note: Rooms are listed and areas around the veranda.
There is a ramp access point at the rear of the building.



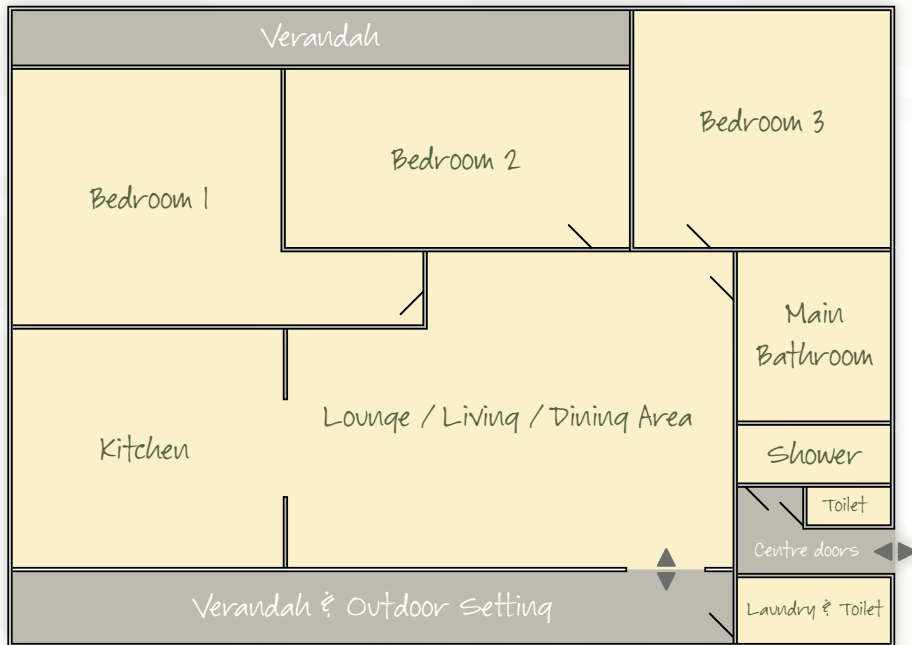
THE LODGE BEDROOM CONFIGURATION

BEDROOM 1:	1 King Bed
BEDROOM 2:	1 King Bed
BEDROOM 3:	1 King Bed + 1 Single Bed
BEDROOM 4:	3 Single Beds
BEDROOM 5:	2 Single Beds
BEDROOM 6:	1 King Bed + 1 Single Bed

Duplexes

- Sleeps 12-15 guests
- Fully self contained
- 3 bedrooms
- Huge Kitchen
- 2 x Bathrooms
- Beds are Ready Made
- Great Verandah
- Outdoor Setting
- Ceiling and Wall Fans
- TV and DVD
- Shared Laundry Area
- Double Carport
- Bush & Pool View
- Close to BBQ and Camp Fire Area
- Air Conditioned
- Bus Parking

THE DUPLEX LAYOUT



Note: Above plan for a Duplex which sleeps 15 guests.
The centre door shown in this is able to be opened and allow the Duplexes to have internal access. Not shown on this layout are a small back veranda and double carport.



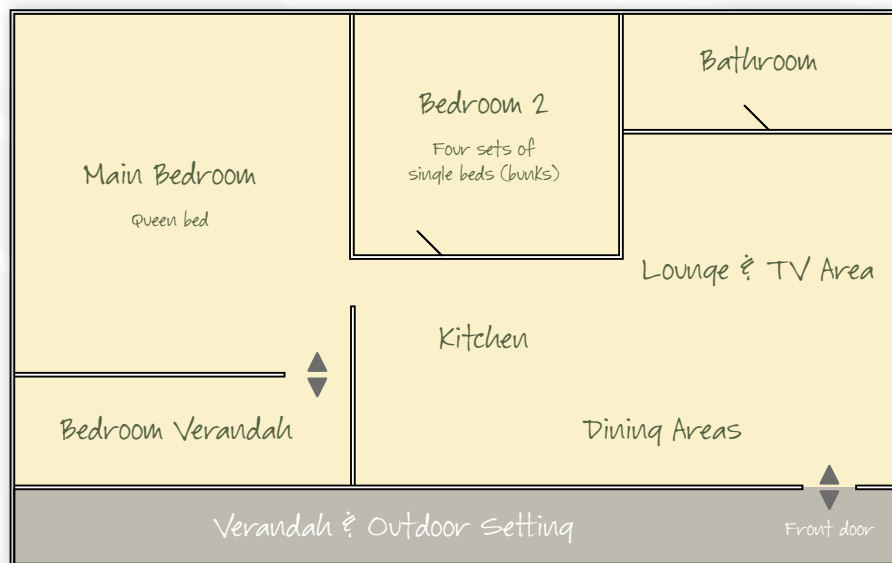
THE DUPLEXES CONFIGURATION

BEDROOM 1	Tri-bunk + 2 Singles
BEDROOM 2	Tri-bunk + 2 Singles
BEDROOM 3	Tri-bunk + 2 Singles

Bungalows

- Sleeps up to 4-6 Guests
- Fully Self Contained
- Main Bedroom has a Queen Bed
- 2nd Bedroom 2 Bunk Beds
- Kitchen
- Bathroom
- Beds are Ready Made
- Great Verandah & Outdoor Setting
- Air-conditioned
- TV and DVD
- Share Laundry Area
- Carport
- Bush or Pool View
- Close to BBQ and Camp Fire Area

THE BUNGALOW LAYOUT



Note: Also includes a single carport.
Layout varies slightly in each Bungalow.



THE BUNGALOW CONFIGURATION

MAIN BEDROOM	1 Queen
BEDROOM 2	4 Singles (bunks)

Cabins

- Sleeps up to 2-5 guests
- Fully self contained
- Main bedroom has a queen bed
- Second bedroom open plan
- Kitchen
- Bathroom
- Beds are ready made
- Great verandah and outdoor setting
- Air-conditioned and ceiling fans
- TV and DVD
- Share laundry area
- Carport
- Bush or pool view
- Close to BBQ and camp fire area

THE CABIN LAYOUT



Note: Also includes a single carport.



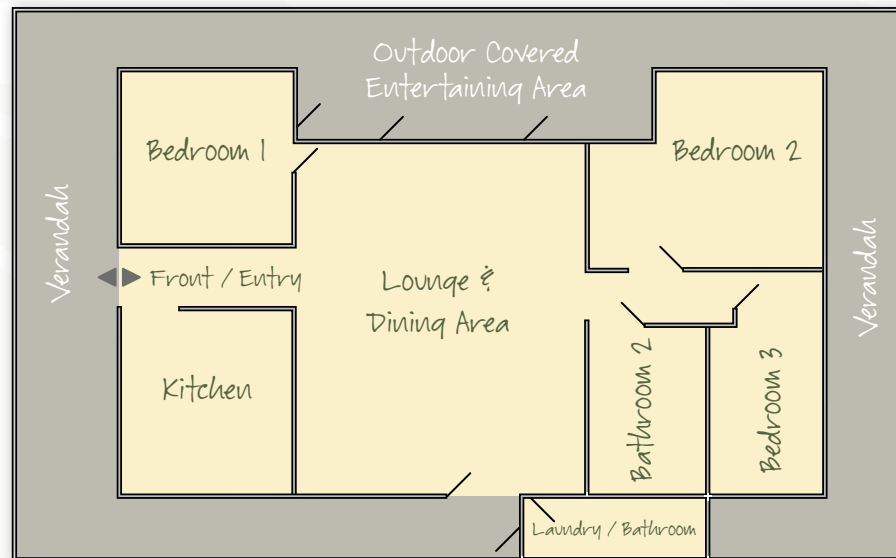
CABIN CONFIGURATION

MAIN BEDROOM	1 Queen
BEDROOM 2	1 Tri-bunk (1 double + 1 single)

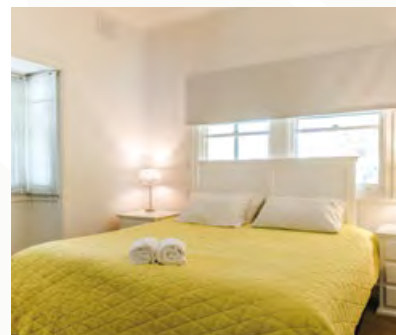
The Ranch

- Sleeps up to 8 guests
- Fully self contained
- 3 bedrooms
- Large fully equipped kitchen
- 2 x bathrooms
- Beds are ready made
- Large wrap around verandah
- Large covered outdoor area
- Ceiling and wall fans
- Large flat screen TV and DVD player
- Private laundry area
- Double carport
- Bus and boat parking areas
- Central to all facilities
- Close to BBQ and camp fire pit area

THE RANCH LAYOUT



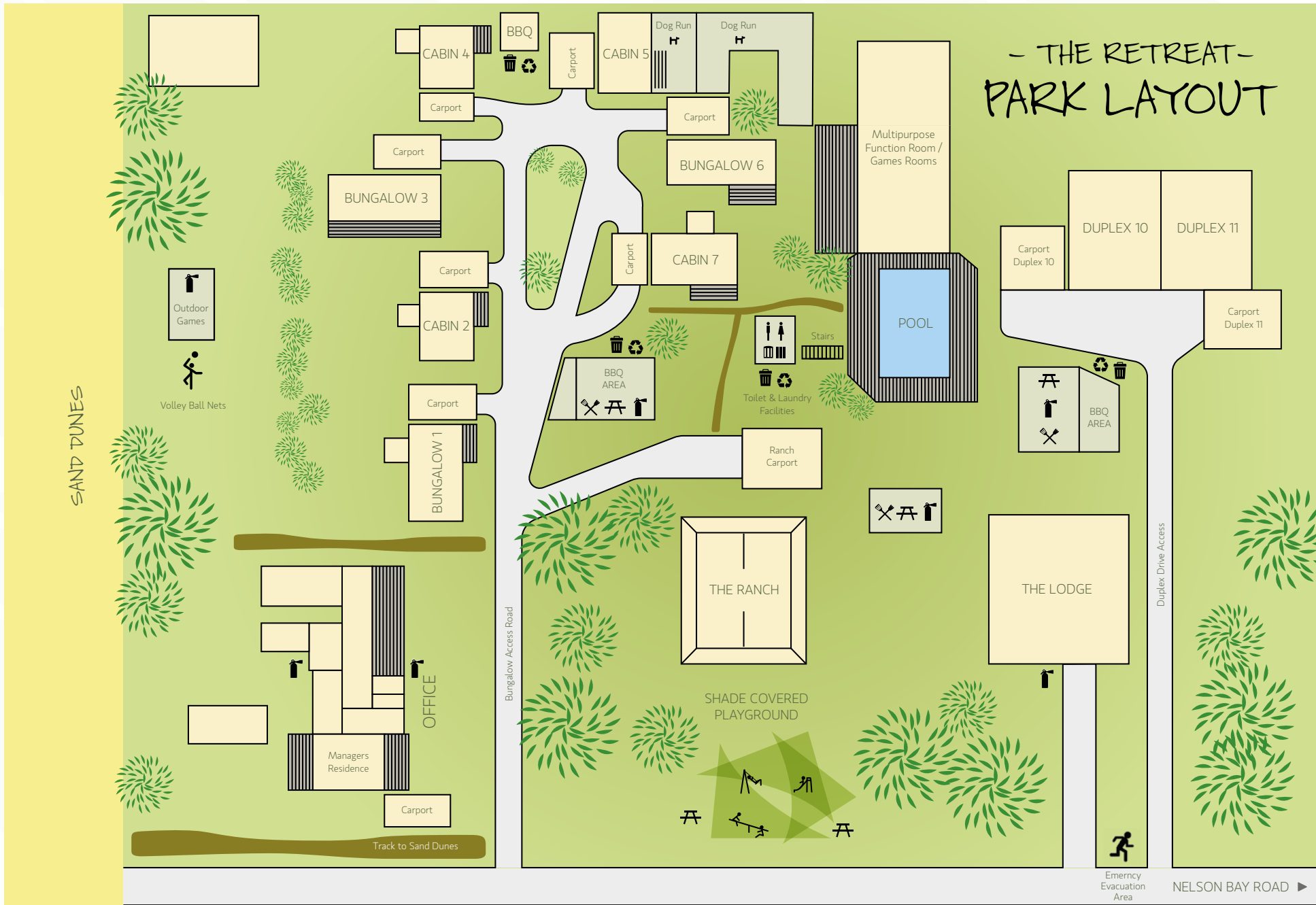
Note: There is a carport at the front entrance.



THE RANCH BEDROOM CONFIGURATION

BEDROOM 1	1 King Bed*
BEDROOM 2	1 King Bed* + 2 singles
BEDROOM 3	1 King Bed*

*can split into 2 singles upon request









Local Suppliers

STYLISTS & HIRE ITEMS

A Beautiful Occasion

Amy 0409 775 867

Sarah 0412 215 823

hello@abeautifuloccasion.com.au

www.abeautifuloccasion.com.au

Vintage Peacock

0408 976 864

www.vintagepeacock.com.au

Gingermegs Floral Creations and Styling

0404 068 968

megan@gingermegs.com.au

www.gingermegs.com.au

CELEBRANTS

Fox & Arrow Celebrant

0407 415 022

info@foxandarrow.com.au

www.foxandarrow.com.au

Monty King Celebrations

0401 446 887

hello@montyking.com

www.montyking.com

WEDDING & EVENT PLANNER

Hunter Events NSW

Louise Manning (02) 4933 5400

enquiries@huntereventsgroup.com.au

www.huntereventsnsw.com.au

Wedding Road

0410 474 135

hello@weddingroad.com.au

www.weddingroad.com.au

CAKES

I Do Wedding Cake

(02) 4982 8958

www.i-doweddingcakes.com.au

Cupcake Espresso

4957 1727

info@cupcakeespresso.com.au

www.cupcakeespresso.com.au

FLORISTS

A Beautiful Occasion

Amy 0409 775 867

Sarah 0412 215 823

hello@abeautifuloccasion.com.au

www.abeautifuloccasion.com.au

CATERERS

Amanda Douglas Catering

0401 737 867

amandascatering@optusnet.com.au

www.amandascatering.com.au

Cateraid

(02)4352 1411

Sales@cateraid.com.au

www.cateraid.com.au

Caterforce

(02) 4933 5119

info@caterforce.com.au

www.caterforce.com.au

Fennel & Co

0413 802 418

info@fennelandco.com.au

www.fennelandco.com.au

Sharp & Co

0419 149 036

hello@sharpandcoplatters.com.au

www.sharpandcoplatters.com

Billy Goat Catering

0420 946 036

info@thebillygoat.com.au

www.thebillygoat.com.au

Please find following companies that we recommend for local suppliers.

HAIR & MAKEUP

Heartspace Beauty Collective
bridal@heartspacecollective.com.au
www.heartspacecollective.com.au

Meraki Hair Society Anna Bay
0433 514 014
merakihairsoc@outlook.com

ENTERTAINMENT

Silent Shout Entertainment
0407 864 608
functions@silentshout.com.au

EAO Entertainment
(02) 4962 1855
admin@eao.com.au
www.eao.com.au

Dynamic DJ's
1300 666 878
www.dynamicdjs.com.au

Port Stephens DJ's
0481 457 866
www.nelsonbaydjs.com

Fairplay Entertainment
0423 492 248
www.fairplayentertainment.com.au

PHOTOGRAPHY & FILM

Muse Photography
0431 901 463
info@musephotography.net.au
www.musephotography.net.au

Stories With Mel
0403 540 963
hello@storieswithmel.com.au
www.storieswithmel.com.au

Night-Jar Photography
0498 466 138
nightjarphotography@yahoo.com.au
www.nightjarphotography.com.au

Ben Gamlin Creative
0401 010 609
bengamlinphoto@gmail.com
www.bengamlin.com.au

COOLROOM HIRE

Coastal Cool Rooms
0422 422 602
info@coastalcoolroomhire.com.au
www.coastalcoolroomhire.com.au

MOBILE BAR SERVICE

The Roaming Eagle
Leisha - 0412 656 226
hello@theroamingeagle.com

Willow & Me
0434 248 725
hello@willowandme.com.au
www.willowandme.com.au

Boozy Susie
Hey@boozysuziecaravanbar.com.au
www.boozysuziecaravanbar.com.au

MARQUEE HIRE

Nomadic Tents
1300 55 48 35
www.nomadictents.com.au

Katalane
(02) 8095 9368
www.katalane.com.au

Beavis Party & Event Hire
(02) 4966 2933
www.beavisparty.com.au

Contact

The Retreat Port Stephens
4302 Nelson Bay Road,
Anna Bay NSW 2316

P. (02) 4982 1244

F. (02) 4982 2880

E. bookings@theretreatportstephens.com.au

www.theretreatportstephens.com.au

Find us on Facebook and Twitter:

facebook.com/theretreatportstephens

twitter.com/theretreatps

How to find us:

Our entrance is on the South Bound Lane
between the two Anna Bay roundabouts.

Proximity:

Sydney 2.5 hrs, Newcastle 45 mins,

Williamtown Airport 20 mins,

Nelson Bay 8 mins







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